

FAREHAM

BOROUGH COUNCIL

AGENDA

LEISURE AND COMMUNITY SCRUTINY PANEL

Date: Thursday, 23 March 2023

Time: 5.00 pm

Venue: Collingwood Room - Civic Offices

Members:

Councillor D G Foot (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

Councillors Mrs S M Bayford

R Bird

M J Ford, JP

Miss T G Harper

Mrs K K Trott

Deputies: Ms C Bainbridge

Mrs P M Bryant



1. Apologies for Absence

2. Minutes (Pages 5 - 10)

To confirm as a correct record the Minutes of the Leisure and Community Scrutiny Panel meeting held on the 28 February 2023.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures of Advice or Directions

To receive and declarations of interest from Members in accordance with the Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Voluntary Community Support Services (Pages 11 - 22)

To receive an Executive report that reviews the current support that the Council funds for the voluntary sector and propose a new approach for the period 2023-2026.

7. Executive Business (Pages 23 - 24)

To consider any items of business dealt with by the Executive since the last meeting of the Panel, that falls under the remit of Leisure and Community Portfolio. This will include any decisions taken by individual Members during the same time period.

(1) Community Fund Application - Sarisbury Athletic Cricket Club (Pages 25 - 28)

(2) Citizens Advice Fareham - Service Level Agreement (Pages 29 - 30)

(3) 50th Anniversary of the Borough of Fareham (Pages 31 - 32)

(4) The Kings Coronation Proposals (Pages 33 - 34)

8. Leisure and Community Scrutiny Panel Priorities

To provide an opportunity for Members to consider the Scrutiny Panel priorities for Leisure and Community.



P GRIMWOOD

Chief Executive Officer

Civic Offices

www.fareham.gov.uk

15 March 2023

**For further information please contact:
Democratic Services, Civic Offices, Fareham, PO16 7AZ
Tel:01329 236100
democraticservices@fareham.gov.uk**

FAREHAM

BOROUGH COUNCIL

Minutes of the Leisure and Community Scrutiny Panel (to be confirmed at the next meeting)

Date: Tuesday, 28 February 2023

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor D G Foot (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

Councillors: Mrs S M Bayford, R Bird, M J Ford, JP, Mrs K K Trott and Miss T G Harper

Also Present: Councillor Mrs S M Walker



1. APOLOGIES FOR ABSENCE

There were no apologies of absence received at this meeting.

2. MINUTES

RESOLVED that the Minutes of the Leisure and Community Scrutiny Panel meeting held on the 07 June 2022 be signed and confirmed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made the following announcement –

Subsequent to last June's Leisure and Community Scrutiny Panel, I met with Officers to discuss the failure to secure improvements to the sporting facilities at Cams Alders (a corporate objective). They explained the background to this proposal and as a result I am satisfied that the Panel has no further part to play in the matter.

Last year I visited Fareham Leisure Centre and Holly Hill Leisure Centre where I met with the General Managers. I was most impressed with the setup and the enthusiasm of the staff. I was also particularly impressed by the quality of the relationship between Council Officers and Everyone Active. It reflects very well on both the Officers and Fareham Borough Council in particular.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

Councillor Mrs L Clubley declared a Non-pecuniary interest at item 7 – Citizens Advice Fareham – Service Level Agreement, as she has an outside body appointment to Citizens Advice Fareham.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. 50TH ANNIVERSARY OF THE BOROUGH OF FAREHAM

The Panel received a report along with supporting presentation from the Communications Manager on the outline proposals for the 50th Anniversary of the Borough. These proposals are to be considered by the Executive on the 06 March 2023. A copy of the presentation is appended to these Minutes.

The Communications Manager provided an overview of the proposals with associated costs and explained that the events will be launched at the Christmas Lights switch on later this year.

The Panel agreed that the proposals outlined in the report show good value for money, allowing the Council to mark the occasion with a series of activities throughout 2024 with marginal funding required.

The Panel asked that officers investigate the ceremonial logo being added to the flag on the Mayor's car and the flag pole at the entrance to the Civic Offices. It was also suggested that it be considered for the sand pit to be located within Fareham shopping centre to provide better security for the asset and allow it to be used in bad weather.

It is RECOMMENDED that the Leisure and Community Scrutiny Panel: -

- a) note the contents of the Executive report attached at Appendix 1 and the supporting presentation; and
- b) ask the Executive to consider their comments above, in relation to Appendix 1 at their meeting on the 06 March 2023.

7. CITIZEN ADVICE FAREHAM - SERVICE LEVEL AGREEMENT

The Panel received a report from the Leisure and Community Manager reviewing the existing Service Level Agreement (SLA) between Fareham Borough Council and Citizen Advice Fareham. The Executive on the 06 March 2023 will be asked to agree a new 3 year SLA and funding arrangements commencing the 1 April 2023.

The Panel discussed the report at length and asked questions for clarification from officers. Members also queried aspects of the services provided by Citizens Advice Fareham to gain a better understanding of the support offered to residents that will be funded by the new SLA.

RESOLVED that the Leisure and Community Scrutiny Panel:-

- a) note the contents of the Executive report attached at Appendix 1; and
- b) ask the Executive to consider their comments above, in relation to Appendix 1 at their meeting on the 06 March 2023.

8. EXECUTIVE BUSINESS

Members of the Panel asked questions for clarification with regards to the scrutiny of the items of Executive business. Officers confirmed that the role of the Scrutiny Panel is to hold the Executive to account for all Executive decisions. Whilst some decisions have already been taken or implemented, it is important for the Panel to be aware of this portfolio business for context. It was also explained that the Community Fund Applications are included as these are an Executive function delegated to the Executive member for Leisure and Community. These decisions do not usually require pre-scrutiny but does allow the Panel to note the decisions as part of their scrutiny role.

(1) Community Fund Application - Titchfield Community Association

No comments were received.

(2) Play and Recreational Facilities Improvement Programme

No comments were received.

(3) Asset of Community Value Application

No comments were received.

(4) Community Fund Application - Warsash Tennis Club

No comments were received.

(5) Wheatsheaf Public House as an Asset of Community Value

No comments were received.

(6) Community Fund Application - Burr ridge Sports and Social Club

No comments were received.

9. LEISURE AND COMMUNITY SCRUTINY PANEL PRIORITIES

The Chairman asked Members of the Panel to consider the Scrutiny Priorities for the Leisure and Community Portfolio.

The Director of Leisure and Community addressed the Panel to confirm that at the next meeting of the Panel on the 20 March 2023, an item will be brought to the Panel to scrutinise the Executive report - Providing Support to the Borough's Community and Voluntary Sector.

Members of the Panel enquired about the request made at the last meeting, regarding an item on the grant money that has been made available to Community Centres to reduce their carbon footprint. Officers have investigated this and determined that it is appropriate for these details to be circulated outside of the Panel for information. These details will be compiled and circulated as soon as possible.

Members also enquired about an item being brought to the Panel from the Hampshire Cultural Trust (HCT) following the scoping report that was agreed by the Panel last year regarding the Westbury Manor Museum. The Director of Leisure and Community advised that the Hampshire Cultural Trust is currently undergoing a restructure. With this in mind, it would seem appropriate to invite the HCT to attend a future Panel at a later date.

RESOLVED that the Leisure and Community Scrutiny Panel considered its priorities.

(The meeting started at 6.00 pm
and ended at 7.15 pm).

FAREHAM

BOROUGH COUNCIL

Report to Leisure and Community Scrutiny Panel

Date: 23 March 2023
Report of: Director of Leisure and Community
Subject: VOLUNTARY COMMUNITY SUPPORT SERVICES

SUMMARY

To review the current support that the Council funds for the voluntary sector, consider alternative assistance that is available across the Borough and propose a new approach to securing this valued support for the period 2023-2026.

The report attached at appendix 1, is to be considered by the Executive at its meeting on the 03 April 2023. The Panel are asked to note the report and consider any comments or recommendations to pass to the Executive for consideration at their meeting.

RECOMMENDATION

Its is RECOMMENDED that the Leisure and Community Scrutiny Panel: -

- a) note the contents of the report attached at appendix 1; and
- b) consider any comments/recommendations to pass to the Executive for consideration at their meeting on the 03 April 2023.

FAREHAM

BOROUGH COUNCIL

Report to the Executive for Decision 03 April 2023

Portfolio:	Leisure and Community
Subject:	Voluntary Community Support Services
Report of:	Director of Leisure and Community
Corporate Priorities:	Strong, safe, inclusive and healthy communities

Purpose:

To review the current support that the Council funds for the voluntary sector, consider alternative means of support that is available across the Borough and propose a new approach to securing this valued support for the period 2023-2026.

Executive summary:

Fareham Borough Council recognises the tremendous value of the voluntary sector throughout the Borough. To ensure local charities and voluntary organisations are thriving to the best of their abilities, the Council funds the provision of support around the 'Big 3' of governance, volunteering and funding. For the last 7 years One Community has provided this service on behalf of the Council.

One Community's current contract expires on 31st March 2023.

This report reviews the support that has been provided for the voluntary sector in recent years and proposes a new approach to securing this support for the period 2023-2026.

Recommendation/Recommended Option:

It is recommended that the Executive approves the following annual allocations and commitments for the next 3-year period:

- a) the allocation of £7,500 from the Community Fund budget to which local charitable organisations can apply to secure their first year's membership to Action Hampshire and/or access their specialist advice around a governance issue of particular concern;
- b) the award of a grant agreement to Communities First Wessex for £10,000 for the provision of support around securing and retaining volunteers;
- c) the development of a new Council webpage providing clear links to support around governance, volunteering and funding for charitable organisations,

with a one-off allocation of £2,000 for the development of the webpage and promotion of the new package of services; and

- d) the allocation of £2,000 for the planning and delivery by Communities First Wessex of an annual Community Showcase event, to celebrate the local voluntary sector and encourage networking between organisations that are located within the Borough and provide a service to the residents of Fareham.

Reason:

To enable the Borough's voluntary and community sector to access support to thrive to the best of its ability.

Cost of proposals:

The cost of this proposal is a total of £60,500 over the three year period 2023-2026.

Appendices: **A: Draft Criteria for Action Hampshire Membership Grant**

Background papers: **One Community Contract Extension, Report to the Executive 5th February 2018**

Reference papers:

FAREHAM

BOROUGH COUNCIL

Executive Briefing Paper

Date:	03 April 2023
Subject:	Community Voluntary Support Services
Briefing by:	Director of Leisure and Community
Portfolio:	Leisure and Community

INTRODUCTION

1. This report reviews the support that the Council currently funds for the voluntary sector.
2. The report also investigates the alternative support channels already in existence for charitable organisations within the Borough and proposes a revised model of support that effectively meets the needs of this sector.

BACKGROUND

3. Fareham Borough Council has long-recognised the importance of a well-supported voluntary and community sector. A wide range of vibrant groups and organisations make up this essential part of the community across the Borough, offering a variety of valued services. These include, but are not restricted to, well-structured children's activities, access to team sports, support groups for residents with health conditions and the management of venues at which community activities can be held. These various opportunities enable residents to lead a full, active and empowered life and help to strengthen community resilience.
4. Traditionally, the support of this sector has been provided by a 'Council for Voluntary Service' or CVS and defined by a Service Level Agreement. Initially the CVS for Fareham was joint-funded by Hampshire County Council. In 2015, Hampshire County Council withdrew funding for the CVS, resulting in a need to clearly define the support that was required from this service by Fareham Borough Council. The decision was made to focus the support being provided on a set of local priorities, known as 'the Big 3'. These support priorities were identified specifically as governance, volunteering and funding.
5. A tender opportunity was developed for CVS support that would focus solely on these priorities. During the tender process, One Community demonstrated the best fit to the Council's identified needs for this service and in 2016 was appointed the new CVS for Fareham.

6. Since 2016, the work of One Community within the Borough has been closely monitored. Twice per year, Monitoring Meetings are held at which information is requested on the groups supported with governance and funding, the volunteer placements that have been made and the projects that have been developed to provide support around the 'Big 3'. In addition, Council officers regularly meet with One Community employees to understand any challenges that are being faced, provide useful links and monitor the development of the service to make sure its focus remains true to the Council's priorities.
7. Over the past 7 years, One Community has developed several initiatives that have been of great benefit to the community and voluntary sector in Fareham. In 2016 they held the first Community Showcase which provided voluntary organisations and charities from across the Borough the opportunity to promote their service and the volunteering placements they have available to the community, in addition to enabling effective networking. Its success led to the Community Showcase becoming an annual event.
8. In 2017 One Community held the first Community Buildings Network meeting, which provided an opportunity for community building managers and trustees to share successes and frustrations and access support. These meetings currently take place quarterly and, in addition to One Community staff, are attended by the Council's Leisure and Community Officer and the Community Buildings and Enterprise Officer from Action Hampshire, who is able to provide any detailed guidance that may be required.
9. In 2022, three quarters of the way through a 4-year contract, One Community advised the Council that the £40,000 per year funding it received for the SLA was not sufficient to hold a Community Showcase that year.
10. At the same time, the monitoring of One Community's support of groups indicated a decline in the numbers of organisations benefitting from the CVS. Data from the September to March period each year which were provided revealed that in this period for 2019/20 137 groups received support, in 2020/21 this figure had dropped to 106 and in 2021/22 the figure from September to February was 63. A change in the reporting format makes it difficult to compare the same period for 2022/23. However, the information provided by One Community between April and December 2022 listed 35 cases where groups had received focussed 'governance and funding' support from the CVS during this time. Of these, 12 received support around volunteering, 6 were provided with connections to other charities or local services, 2 were supported to identify venues, 3 were supported with promoting their service, 5 received advice around funding, 2 were supported to develop effective policies and 5 received advice regarding the most effective charity structure.
11. One Community's current SLA with the Council ends on 31st March 2023.

TENDER PROCESS

12. In November 2022, the Council issued a competitive tender opportunity for the provision of support to the community and voluntary sector. To ensure the concerns expressed by One Community were addressed (that the previous funding was inadequate for a CVS to cover all the services that were being currently provided) the tender detailed the specific elements of the service that would be a priority to the Council. This offered any organisation wishing to deliver this service the opportunity to cease any non-essential elements, thereby reducing the cost of delivery. The tender for the period 2023 – 2025 was for the value of up to £40,000 per year, matching the existing level of funding.

13. The Council received bids from 2 CVSs, both submitting costings within the £40,000 per year parameter. One Community did not retender for the contract and was clear to point out that the funding available remained insufficient for them to deliver the service.
14. The 2 CVS that applied demonstrated sound experience with the community and voluntary sector and a good understanding of the needs of Fareham. However, this tender came at a time when the Council was focussing on funding only the most cost-effective options available. For this reason, alternative proposals were considered that would direct groups to existing expertise, while still funding specialist support around volunteering. Following research into alternative options, the decision was made not to award the tender.

EXISTING EXPERTISE

15. The community organisations within the Borough of Fareham are fortunate to have easy access to a wide range of support in addition to that which is currently provided by One Community. Prior to the 2016 appointment of One Community as CVS for Fareham, the contract was held by Fareham Community Action (which later merged with Communities First Wessex). Despite the end of their contract, this CVS continued to provide support to several volunteers and community organisations within the Borough, retaining their shopfront in West Street, Fareham.
16. Communities First Wessex continues to foster links with community organisations and potential volunteers across the Borough. They operate Fareham Shopmobility, which receives funding from the Council, and also run the Dial-a-Ride scheme within the Borough. Their recent focus in Fareham has been on health and wellbeing, and they have been very successful in securing funding for projects that support this important initiative.
17. An organisation that has been of particular value to Fareham's community and voluntary sector during recent years is Action Hampshire. This County-wide CVS has the four following key functions; sector support, member networking, partnership working and developing services. The organisation was established over 70 years ago and supports the District CVS through the Hampshire CVS Network.
18. Any charitable organisation within Hampshire can become a member of Action Hampshire. Membership fees are dependent on the income of the group, with fees from £30 per year for organisations with a turnover of less than £50,000 to £250 per year for those with a turnover between £100,000 and £250,000 per year. Organisations with the greatest turnover, in excess of £500,000, pay a membership of £350 per year. Member benefits include:
 - Access to an online membership platform to assist networking and enable members to seek the experience of other members
 - Bi-monthly themed members' events, in addition to ad hoc sessions where need has been identified
 - Promotion and support of members across social media channels and
 - Members newsletter and information sheets, including grant updates.
19. Several of the Borough's community organisations are already members of Action Hampshire. However, the County CVS exemplary support of the sector during Covid 19 hugely increased awareness of the high level of expertise and professionalism that was on offer from this organisation.

20. Action Hampshire officers are also able to offer in-person support for individual charitable organisations on more in-depth issues. This targeted support is costed at £372 per day.
21. In addition to the local support available through the various CVS, a huge quantity of information is available nationally online from reputable sources such as the Charity Commission, the Fundraising Regulator and the Information Commissioners Office, which all help to guide trustees of the best practices for running a charitable organisation.
22. One further invaluable source of online information is Basingstoke Voluntary Action's GRANTFinder Service. This is funded by the Hampshire CVS Network and enables charitable organisations from across the County to register their details to benefit from a tailored grant search.

PROPOSED SUPPORT

23. Fareham Borough Council continues to recognise the value of the community and voluntary sector and remains committed to a focus on the Big 3 of governance, volunteering and funding. The proposed option for support, detailed below, considers all three of these priorities:

Governance

24. This report proposes to establish a grant stream of £7,500 per annum from the Community Fund, made up of £5,000 in a fund to enable membership to Action Hampshire and £2,500 in a fund for urgent governance support. It is proposed that this grant stream is only able to be accessed by organisations with a turnover of less than £250,000 per year. The proposed fund for membership of Action Hampshire could fund a minimum of 33 community and voluntary organisations to become members. This figure increases to 166 organisations able to be supported if all of those in need have annual turnover of below £50,000.
25. The cost of membership and therefore the size of the grant would be dependent on the income of the organisations making an application. The grant awarded would pay for membership to Action Hampshire for the applicant group for one year. The payment of any following years' membership would then be met from within the charitable organisation's own accounts.
26. This 'urgent governance support' element of this grant stream would fund up to 6 voluntary organisations per year in particular need to access tailored, specialist support from Action Hampshire, to assist with complex governance concerns. This support would only be required in the very few cases where qualifying organisations weren't able to resolve their concerns through the information and advice available through the membership of Action Hampshire or in the wealth of guidance available online.
27. Applications to this grant would be via a simple online form with only key documents required to enable a swift decision on the award of funding. The criteria for this grant are detailed in Appendix A. To ensure groups would not be disadvantaged, any organisation not able to submit an online form would be able to meet in-person with an officer from the Leisure and Community Team, who would submit an application on their behalf. It is proposed that applications to this fund are considered quarterly, according to need. to ensure that swift support is available to qualifying organisations.
28. It is also proposed that, to ensure Fareham's Community Associations remain well-

supported, the Leisure and Community Team continue to hold Community Building Network meetings, although their frequency would reduce to 2 times per year. It is anticipated that Action Hampshire will continue to attend these meetings.

Volunteering

29. The two CVS that expressed an interest in the Community Services tender were also approached to provide quotes for the provision of support around volunteering and for the planning and delivery of an annual Community Showcase. Only Communities First Wessex felt able to provide quotes for these elements.
30. This report proposes the award of a grant agreement of £10,000 to Communities First Wessex for the provision of support around volunteering to charitable organisations located within the Borough and prospective volunteers for these groups. This support would include:
 - maintaining records of current volunteering opportunities
 - widely promoting volunteering opportunities and the various benefits of volunteering across the Borough
 - matching potential volunteers to opportunities
 - providing advice and assistance to voluntary organisations wishing to attract and maintain volunteers
 - seeking out and co-ordinating corporate volunteering opportunities
 - having an accessible location in Fareham Town Centre in which in-person advice around volunteering can be accessed
 - providing 6-monthly figures to the Council on the numbers of volunteers matched and volunteering opportunities advertised.
31. Further to this, it is proposed that £2,000 per year is awarded to Communities First Wessex for the planning and delivery of an annual Community Showcase, which would provide charitable groups located within Fareham the opportunity to promote the good work they do, attract new volunteers and network with other organisations.

Funding

32. As mentioned previously, the Hampshire CVS Network funds Basingstoke Voluntary Action's GRANTfinder, able to provide a free, tailored funding search for any charitable organisation in the County. This report proposes that a new Voluntary Sector Support webpage is created on the Fareham Borough Council website, providing clear links to this funding support alongside other useful links to advice and assistance for charitable organisations. The suggested key categories for this online resource are; accessing funding, recruiting volunteers, local help and national support. A proposed budget of £2,000 would cover the initial costs of creating an online resource and promoting the various support that would be available to the voluntary and community sector.

33. SUMMARY OF PROPOSALS

A summary of the various forms of support and their associated costs is provided in the table below:

Voluntary Sector Support	Cost Per Year
The establishment of a 'Voluntary Sector Support' Community Funding stream to enable a maximum of 166 community and voluntary organisations to become members of Action of Hampshire and provide a maximum of 6 community and voluntary organisations access to specialist in-person support by Action Hampshire per year.	£7,500
The delivery of a community showcase in Fareham	£2,000
The provision of support around volunteering to charitable organisations and prospective volunteers	£10,000
Promotion costs and webpage development	£2,000 (only for first year)
Total	£21,500 for first year £19,500 for subsequent years
Previous CVS Service Level Agreement	£40,000
Potential Saving	£18,500 for first year £20,500 for subsequent years

34. This arrangement is proposed for a 3 year period, from 2023 to 2026. Monitoring of the effectiveness and delivery of each element will take place regularly, providing an opportunity to review and adjust funding distribution accordingly.

CONCLUSION

35. The proposals contained within this report consider the valuable support that is already accessible to the Borough's voluntary organisations. The recommendations make use of great services that are already available, offering a cost-effective method of providing support to the voluntary and community sector.
36. This report recommends that the following annual funding is approved for the period of 2023 to 2026;
37. £7,500 for the establishment of 'Voluntary Sector Support Fund' from the Community Fund.
38. £2,000 grant to Communities First Wessex for the planning and delivery of a Community Showcase.
39. £10,000 grant to Communities First Wessex for the provision of support around volunteering.
40. a one-off allocation of £2,000 towards the cost of promoting this change in service and

the development of a Voluntary Sector Support webpage.

41. The provision of this package of support will ensure the community and voluntary sector in Fareham remains well-supported

Enquiries:

For further information on this report please contact Emma Watts, Leisure and Community Manager on 01329 824440 or Claire Benfield, Leisure and Community Officer.

APPENDIX A

DRAFT Criteria for Governance Support Grant

The Council recognises the importance of access to good quality advice around governance for community organisations. To ensure that charitable groups within the Borough can tap into the most effective advice, information and training, the Council has made an allocation of £7,500 per year to provide those community organisations in need of support:

1. One year's membership to Action Hampshire.

This membership gives the applicant access to:

- A membership platform to assist networking and enable members to seek the experience of other members.
- Bi-monthly themed members' events, in addition to ad hoc sessions where need has been identified.
- Promotion and support of members across social media channels.
- Members' newsletter and information sheets, including details of funding opportunities.

The size of the grant will be dependent on the income of the organisation. The grant awarded will pay for membership to Action Hampshire for the applicant group for one year. Payment of following years' membership must be met from within the organisation's own accounts.

2. Specialist tailored support and advice to resolve particularly complex concerns.

To be able to apply for this grant, the organisation applying must meet the following criteria;

- The group is located within the Borough of Fareham and provides a service to its residents.
- The group is able to supply the constitution and annual accounts for their organisation.
- The group is able to demonstrate the need for specialist advice, if appropriate.
- The group is **not** a profit-making organisation
- The group has turnover of less than £250,000
- The requested funding is to pay for one year's membership to Action Hampshire, to enable the group to access appropriate support around governance and funding, or to pay for one session of specialist advice from Action Hampshire.

All applications must be made via the online form on the Fareham Borough Council website, with all documents that are requested scanned and submitted.

FAREHAM

BOROUGH COUNCIL

Report to Leisure and Community Scrutiny Panel

Date: 23 March 2023
Report of: Director of Leisure and Community
Subject: EXECUTIVE BUSINESS

SUMMARY

One of the key functions of this Scrutiny Panel is to hold the Executive Portfolio Holder and Senior Officers to account in the delivery of the service and the Improvement Actions identified in the Council's Corporate Priorities and Corporate Vision.

Members are therefore invited to consider the items of business which fall under the remit of the Leisure and Community portfolio and have been dealt with by the Executive since the last meeting of the Panel. This also includes any decisions taken by individual Executive Members.

The relevant notices for decisions taken are attached for consideration.

RECOMMENDATION

It is recommended that Members consider the items of Business discharged by the Executive since the last meeting of the Panel and make any comments or raise any questions for clarification.

FAREHAM

BOROUGH COUNCIL

2022/23
Decision No.
2413

**Record of Decision by Executive Portfolio for
Leisure and Community
Thursday, 23 February 2023**

Portfolio	Leisure and Community
Subject:	Community Fund Application - Sarisbury Athletic Cricket Club
Report of:	Director of Leisure and Community
Corporate Priority:	Leisure Opportunities for Health and Fun

Purpose:
This report presents an application for funding under the Council’s Community Funding Programme.

An application for Community Funding has been received from Sarisbury Athletic Cricket Club for £2,700 from the Community Fund towards the purchase of four replacement sight screens.

Sarisbury Athletic Cricket Club is very community focused with five senior sides, multiple colt’s age (6-15yr) groups and a women’s softball team. They have 135 senior members and nearly 100 junior members with a further 48 via the England and Wales Cricket Board All Stars programme. In addition to the players, the social members increase membership of the club to almost 500 people on a regular basis within the local area.

Their home ground is at Allotment Road in Sarisbury where the current four sight screens are situated. The current white sight screens are nearing the end of their peak use and the Southern Premier and Hampshire Leagues have changed the rules, now requiring black sight screens to be used for the Division One games.

Due to the topography of the home ground, two of these sight screens were engineered to be situated on a bank. Two of the new sight screens will be engineered accordingly and can be used as either black or white screens, depending on which level if being played, thus meeting the requirements of the Southern Premier and Hampshire Leagues.

The two old standard sight screens will be repurposed to Sarisbury Green recreation ground for their lower leagues.

Sarisbury Athletic Cricket Club have identified that the total cost of the equipment will be £7,416 and are requesting a contribution of £2,700 from the Community Fund

towards these interchangeable sight screens. The remainder of the funds required can be met by Cllr Woodward's Hampshire County Council grant (£2,731 already paid) and the Club would fundraise £1,685 from their JustGiving campaign and reserves.

As of the close of September 2022, the organisation listed £21,439 in their accounts, with 2021-22 income of £125,646 and expenditure of £128,061.

Both Ward Councillors, Councillor Woodward and Councillor Burton, are fully supportive of this request.

Options Considered:

The Executive Member for Leisure and Community considered the contents of the report.

Decision:

RESOLVED that subject to confirmation being provided to officers that the club has raised the £1685.00 through its JustGiving campaign, this application be approved.

Reason:

This application meets the Community Fund criteria for financial support for community capital projects.

Confirmed as a true record:

Councillor Mrs S Walker (Executive Member for Leisure and Community)
Thursday, 23 February 2023

<TRAILER_SECTION>

--

FAREHAM

BOROUGH COUNCIL

2022/23
Decision No.
2414

Record of Decision by Executive

Monday, 6 March 2023

Portfolio	Leisure and Community
Subject:	Citizens Advice Fareham - Service Level Agreement
Report of:	Director of Leisure and Community
Corporate Priority:	Strong, safe, inclusive and healthy communities

Purpose:
To review the existing Service Level Agreement (SLA) between Fareham Borough Council and Citizen’s Advice Fareham and propose a new 3-year SLA and funding arrangements commencing on 01 April 2023.

Fareham Borough Council provides funding to Citizens Advice Fareham who help to provide free, impartial and independent advice, information and guidance to Fareham residents.

The report reviews the work carried out by Citizens Advice Fareham and proposes that the Council enters into a new 3-year Service Level Agreement with Citizens Advice Fareham.

Options Considered:
The comments of the Leisure & Community Scrutiny Panel were taken into account in considering this item.

At the invitations of the Executive Leader, Councillor D J Hamilton addressed the Executive on this item. During his address, Councillor Hamilton confirmed that he wished to address details contained within the confidential Appendix A.

As recommendation.

Decision:
RESOLVED that the Executive approves:

- (a) a new 3-year Service Level Agreement and funding for £120,000 per annum from 01 April 2023; and
- (b) that an additional amount of £15,000 per annum be provided for 3 years as project funding to assist with the impact of the Covid 19 pandemic and the current cost of living crisis.

Reason:

To enable residents of the Borough to access free, impartial, independent advice, guidance and information on a range of issues.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)

Monday, 6 March 2023

FAREHAM

BOROUGH COUNCIL

2022/23
Decision No.
2415

Record of Decision by Executive

Monday, 6 March 2023

Portfolio	Leisure and Community
Subject:	50th Anniversary of the Borough of Fareham
Report of:	Director of Leisure and Community
Corporate Priority:	Leisure opportunities for health and fun

Purpose:

To outline proposals to celebrate the 50th anniversary of the Borough of Fareham.

Following changes to local government arrangements specified in the Local Government Act 1972, Fareham was established as a Borough on 01 April 1974. The inaugural annual meeting of Fareham Borough Council was held at 11am on Tuesday 09 April 1974. At that meeting the Charter of Incorporation of the Borough was presented to the Mayor by the Lord Lieutenant of Hampshire, at that time The Right Hon. The Earl of Malmesbury.

The Captain of HMS Collingwood presented the Mayor with the Civic Mace which was made by Royal Navy engineers based at Collingwood.

In 2024 it will be 50 years since the Borough of Fareham was established. This significant anniversary provides an opportunity to celebrate the occasion with a series of activities throughout the Borough.

Options Considered:

The comments of the Leisure & Community Scrutiny Panel were taken into account in considering this item.

At the invitation of the Executive Leader, Councillor Mrs K K Trott addressed the Executive on this item.

As recommendation.

Decision:

RESOLVED that the Executive agrees:

- (a) the proposals, as outlined in the report, to celebrate the 50th anniversary of Fareham being established as a Borough;
- (b) officers' proposals to reallocate some of the existing communications budget to support these activities;
- (c) either a special 50th anniversary engraving is added to an existing link on the Mayoral chain or a special 50th anniversary link is; and
- (d) to create a 50th anniversary pennant for the Mayor's car.

Reason:

To provide a series of activities that will allow residents and businesses to join the Council in marking the 50th anniversary of Fareham being established as a Borough.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)

Monday, 6 March 2023

FAREHAM

BOROUGH COUNCIL

2022/23
Decision No.
2416

Record of Decision by Executive

Monday, 6 March 2023

Portfolio	Leisure and Community
Subject:	The Kings Coronation Proposals
Report of:	Director of Leisure and Community
Corporate Priority:	Leisure opportunities for health and fun; Protect and enhance the environment

Purpose:

To outline proposals to commemorate The King's Coronation.

On Saturday 06 May, the Coronation of King Charles III and Queen Consort, Camilla will take place at Westminster Abbey.

As well as the additional bank holiday taking place on Monday 08 May, Buckingham Palace have announced further plans regarding the ceremonial, celebratory and community events that will take place all over the Coronation weekend.

On Sunday 07 May, a special Coronation Concert will take place at Windsor Castle and be broadcast by the BBC. The Coronation Big Lunch will take place across the country on the same day encouraging neighbours and communities to share food and fun together to celebrate at street parties and garden get togethers.

The Big Help Out will be held on Monday 08 May 2023; the additional bank holiday. Organised by The Together Coalition and 25 of the UK's biggest charities, The Big Help Out will highlight the positive impact volunteering has on communities across the nation and will encourage communities to lend a helping hand to local groups and charities.

Fareham has a history of marking significant royal events and to commemorate The King's Coronation, Officers have outlined proposals as to how the Borough could mark this special occasion with its residents.

Options Considered:

At the invitation of the Executive Leader, Councillor Mrs K K Trott addressed the Executive on this item.

In presenting this item, the Executive Portfolio holder for Leisure and Community, Councillor Mrs S Walker, explained that she was recommending that the suggested community event hosted by the Council be removed in light of the current financial pressures facing the Council and that this would result in the total costs for the King's Coronation being reduced from £43,000 to £13,000.

Decision:

RESOLVED that the Executive agrees that:

- (a) the Council promotes how residents can hold their own street parties and get involved with the national initiatives, the Big Lunch and The Big Help Out over the Coronation weekend;
- (b) commemorative Coronation mugs are available to order from Fareham Borough Council at a cost of £4 each;
- (c) a bespoke, commemorative seat is installed at The Queen Elizabeth II Platinum Jubilee Park;
- (d) The King's Cypher is engraved into a diamond shaped area of external brickwork on the Fareham Live building; and
- (e) a special Coronation link is added to the Mayoral chain.

Reason:

To provide a series of events and activities to commemorate The King's Coronation.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)

Monday, 6 March 2023